



Level 3 Paralegal Law Apprenticeship

Find out all the relevant information on
Datalaw's paralegal apprenticeship

Created by
Datalaw

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Join Top Law Firms And Train With Us



95% Government Funded Training

Paid directly to the training provider by the Education and Skills Funding Agency (ESFA).



If you're an employer with a wage bill over £3 million each year your funding will be paid directly to the training provider from your apprenticeship levy, and you will only have to pay the 5% co-funding if you have exhausted all of your levy funds.

Watch Our Explainer Video

2 min video to explain more





Level 3 Paralegal Law Apprenticeship Overview

This Level 3 Paralegal qualification and Law Apprenticeship is a nationally recognised qualification for those looking to become a paralegal and those with some paralegal experience who are looking to progress their career in the legal sector. In this apprenticeship you'll receive the highest standard of training that combines the academic and practical skills required to work within the legal sector. Upon completion of this course candidates will become a licensed paralegal. You will also be awarded a Level 3 in Paralegal training (equivalent to A-level in Law).

This apprenticeship provides exemptions for entrance onto the Solicitor Apprentice standard. Providing options for further career progression.

Employers will benefit from talent retention, better qualified support staff and upon completion of this course each paralegal will be an eligible fee earner. As those working in a law firm who have the Level 3 Paralegal Diploma can charge fee-earning at grade D of the Law Society's Guideline Hourly Rates.

Key Information

"This route is designed with the SRA's new Solicitor Qualifying Exam (SQE) in mind"



Career Progression

As a recognised Level 3 course this route is designed with the SRA's new Solicitor Qualifying Exam (SQE) in mind. Upon completion of this, candidates will be eligible to progress to Datalaw's Level 7 Solicitor Apprenticeship.



How is it funded?

The ESFA have set aside government funding in the form of the apprenticeship levy to train professionals in work to increase talent acquisition and career progression.

This funding is available to all law firms in England and as a registered provider Datalaw can take advantage of this funding on your firm's behalf to subsidise the cost of this qualification.



What is Included?

- Level 3 Apprenticeship (foundation year or a-level equivalent)
- Become a licensed paralegal
- Occupational certification for all modules undertaken
- 1-2-1 coaching
- Online classroom sessions
- 100s of hours of online learning resources



What is the cost?

Just £550 +VAT

The full cost of this qualification is £11,000. If co-funded your firm will pay a 5% contribution, which is £550+VAT, and the ESFA will fund the rest. This is more cost effective than purchasing a diploma.

Apprenticeship Testimonials

“



Our experience of Datalaw in taking advantage of the paralegal apprenticeship has been transformational for our first apprentice.

From the day our former trainee office administrator (formerly known as an office junior) expressed the wish to be our first junior partner here at SBB, we set about looking for a route to facilitate that. Our experience of Datalaw has been nothing but positive in the encouragement and support both to our apprentice and to the firm in our objective to provide that route.

I would unhesitatingly recommend Datalaw for this route for those who want to advance their home grown talented team members

- Andrew Horwich
Senior Partner

“



I am happy with the progress I am making with my apprenticeship and am confident in completing it for the set dates. I am provided lots of support by both Anna and Alex. I feel I am on track with my progress and aim to have my NALP part of the apprenticeship completed by November 2022.

- Madison Earl
Learner

“



Madi is doing so well and I am very proud of her achievements to date. I look forward to supporting her throughout the rest of the apprenticeship. Thank you to Alex and Datalaw for all the encouragement and training that you have given to Madi.

- Anna O'Mara
Partner

“



I am happy that I am on track, and the mapped out timeline we have set out I will be working towards what we have and keeping on top of this.

- Danni Simpson
Learner

“



We are very proud of how far Danni has come so far with her course. We think this has aided her confidence in working alongside her fee earner, and developing her own skills to become a successful fee earner. It was great to hear about Danni's progress and I am very much looking forward to our next meeting.

- Robyn Murphy
Manager

Apprenticeship Roadmap





Watch Online Videos

All of our knowledge content is provided via easy to watch online modules, accessible via desktop, tablet or mobile.



Online Knowledge

Each module comes with online multiple-choice knowledge quizzes. With instant marking and solutions for all quizzes.



1-2-1 Coaching

1-2-1 online coaching sessions and reviews with our expert trainers. During the call, the trainer will be building up your paralegal portfolio.



End Point Assessment

Once you have finished your training you will take an end assessment which is two written exams and a skype interview with an assessor.

Meet Our Team



Alexandra Elliott Makedona Coach/Trainer

With a PhD in Contract and Private Client Law, Alex has trained as a Solicitor at Freeths LLP (commercial property, personal injury, wills and estates and clinical negligence), worked inhouse for Meritservus Ltd - a fiduciary services company (company law) and for Zambartas LLC, focusing on wills and conveyancing.



Matthew Hickling Expert Speaker/Tutor

Matthew Hickling is an experienced legal professional and speaker who now delivers high quality training. As a former Head of a Fraud Squad before qualifying as a solicitor. Additionally, Matthew also delivers Anti-Money Laundering and Financial Crime training for the International Compliance Association to other regulated professionals in the regulated financial sectors.

Our Expert Speakers



We have a wide range of expert speakers that lecture in a wide range of subject from Criminal Law to Compliance.



At Datalaw, We Provide Flexible Start Dates by Accepting New Cohorts Every 3 Months Within the Year.

Register Your Interest for the Next Induction Date and Secure Your Spot Today.

Duration

The duration of this qualification will depend on the optional legal modules you choose, the number of hours you work per week and your prior legal learning/experience. However, on average this apprenticeship takes 13 months to complete.

Assessments

Throughout this apprenticeship you will undertake written assignments alongside building a portfolio of occupational and academic evidence of work. Nearing the end of this apprenticeship you will participate in a gateway meeting with your employer and coach to confirm you have met the required level to complete the apprenticeship. Once ready, you will be entered for your end point assessment and final grading. The end point assessment is a two part assessment. Part 1 consisting of two written assessments and Part 2 consisting of a competency based interview, where you will be asked questions regarding your portfolio of work. The Paralegal Apprenticeship is graded Fail, Pass, or Distinction and the overall grade for the EPA is based on your achievements across both the components.

Useful Internet Resources

Here are some helpful links to provide you with extra information and guidance:



Apprenticeships - Overview and guidance from the National Apprenticeship Service

www.apprenticeships.org.uk



Datalaw's Website

www.datalawonline.co.uk



Law Apprenticeship Website

www.lawapprenticeships.co.uk/



Health & Safety Executive (HSE)

www.hse.gov.uk



Wages and working hours - Government guidance & legislation

www.direct.gov.uk



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