



Level 4 Conveyancing Technician Apprenticeship

Find out all the relevant information on Datalaw's
Level 4 Conveyancing Apprenticeship

Created by
Datalaw

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Join Top Law Firms And Train With Us

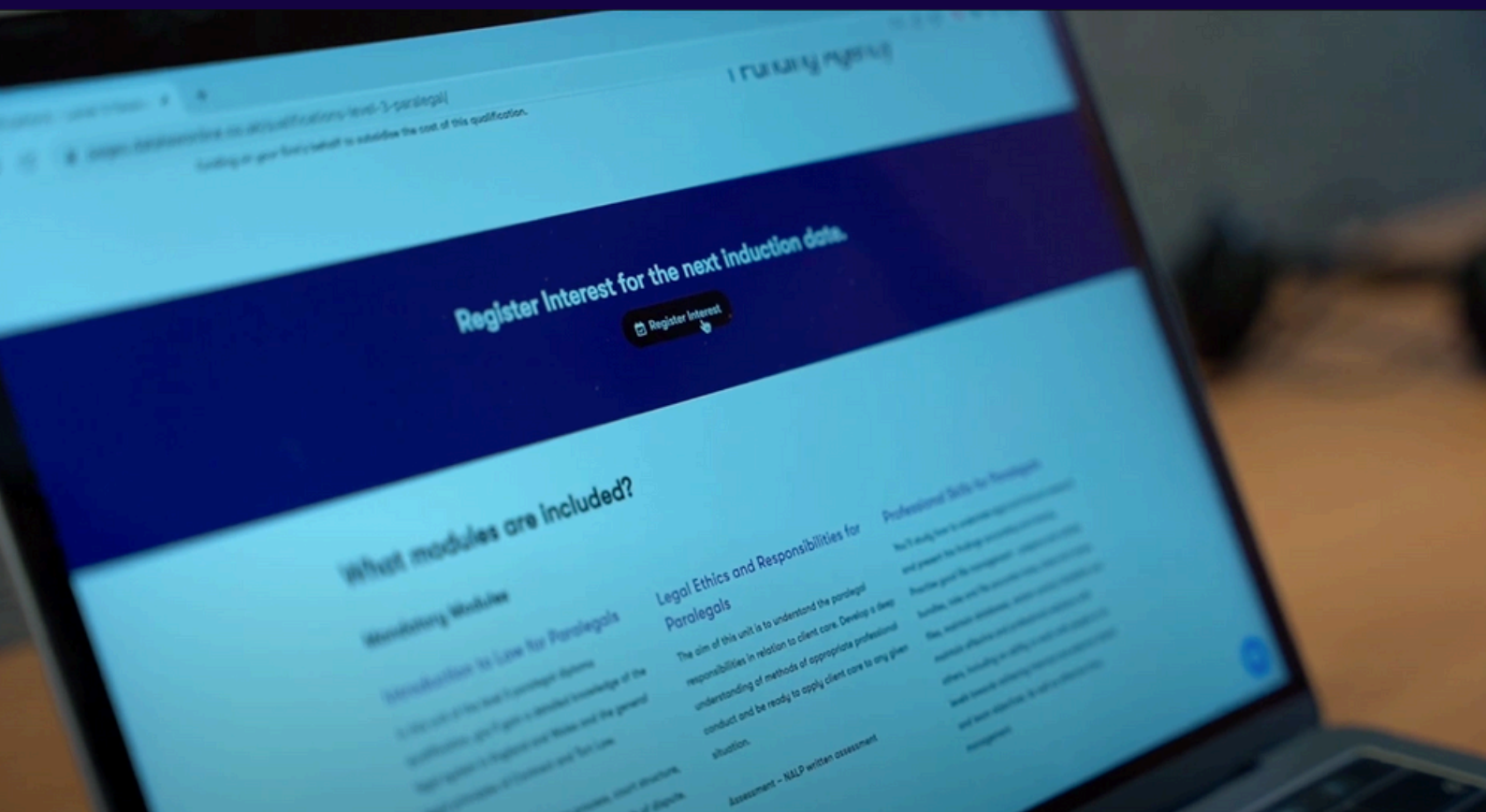


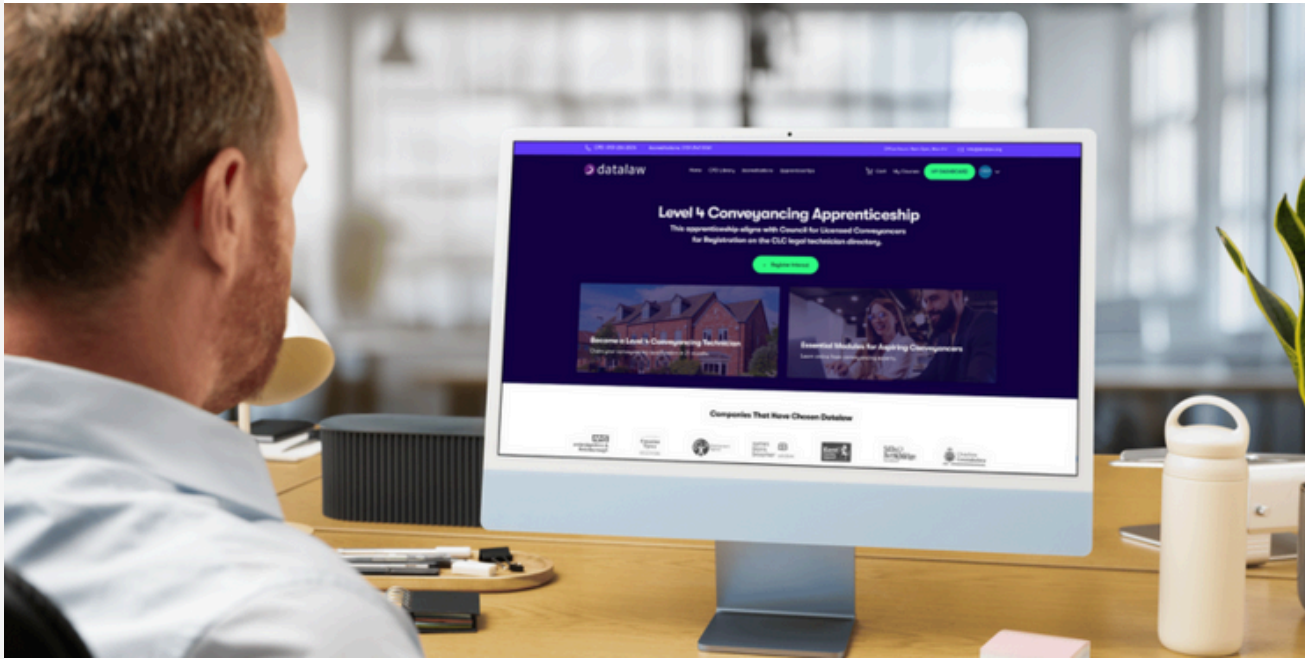
95% Government Funded Training

Paid directly to the training provider by the Education and Skills Funding Agency (ESFA).



If you're an employer with a wage bill over £3 million each year your funding will be paid directly to the training provider from your apprenticeship levy, and you will only have to pay the 5% co-funding if you have exhausted all of your levy funds.





Level 4 Legal Technician Conveyancing Overview

The Level 4 Conveyancing Diploma provides comprehensive training for aspiring property law specialists.

This program equips students with in-depth knowledge of property transactions, legal procedures, and industry regulations.

Covering both residential and commercial conveyancing, as part of the apprenticeship you are required to complete the Level 4 Diploma in Conveyancing Law and Practice, the diploma offers practical skills in contract drafting, title investigation, and handling complex property matters.

You must complete 5-unit assessments through a variety of assessment methods including written assessments and exams.

Key Information

“This apprenticeship aligns with Council for Licensed Conveyancers for Registration on the CLC legal technician directory”

How is it funded?

This qualification is 95% government-funded.

This funding is available to all law firms in England and as a registered provider Datalaw can take advantage of this funding on your firm's behalf to subsidise the cost of this qualification.

What is Included?

- Conveyancing Diploma
- 1-2-1 Coaching
- Online Classroom Sessions
- 24 months support
- 100s of hours of online learning resources

Cost

£500+VAT

The full cost of this qualification is £10,000. If co-funded your firm will pay a 5% contribution, which is £500+VAT, and the ESFA will fund the rest.

Entrance Requirements

- Level 3 in a legal qualification or equivalent level.
- English and maths from the GCSE at Level C/4 or higher, or an equivalent.

Please be aware that if you did not complete GCSE Math and English or do not have the required scores, you may need to take Functional Skills Math and English exams. (To discuss suitable equivalent qualifications, please contact us.)

Apprenticeship Testimonials

“

 symes
bains
broomer solicitors

Our experience with Datalaw has been transformational for our first apprentice. I would unhesitatingly recommend Datalaw for those who want to advance their home grown talented team members.

Andrew Horwich
Senior Partner

“

 Sills
& Betteridge
Solicitors

Madi is doing so well and I am very proud of her achievements to date. Thank you to Alex and Datalaw for all the encouragement and training that you have given to Madi in her apprenticeship

Anna O'Mara
Partner

“

 Cousins
Tyrer
SOLICITORS

The most beneficial part of my apprenticeship has been learning new areas of law. I feel confident when qualified that I will be able to apply what I have learnt on the course in real life.

Harrison Browne
Learner

“

 Sills
& Betteridge
Solicitors

The apprenticeship has massively progressed my career. I think I've developed in my role as well as gained confidence in speaking to clients and dealing with matters

Madison Earl
Learner

“



My apprenticeship includes very informative content and sessions which has provided me greater confidence in the legal world. I am happy with the availability and supportiveness of tutors.

Heena Vekaria
Learner

“

 FRASER HOLLANDS
SOLICITORS

We are very proud of our colleague Danni. This apprenticeship has improved her confidence and helped develop her skills.

Robyn Murphy
Manager

Duration

The duration of this qualification is a total of 21 months which is made up of 18 months of training and 3 months for the duration of the end point assessment.

End Point Assessments

EPA: This EPA has 3 assessment methods.

Assessment Method 1: Presentation with questions and answers

Assessment Method 2: Interview

Assessment Method 3: Integrated assessment method (Standard Conveyancing Transactions)

Grading: Fail/Pass/Merit/Distinction

Career Progression

This apprenticeship aligns with Council for Licensed Conveyancers for Registration on the CLC legal technician directory and is designed to help candidates become a licensed Conveyancer. This apprenticeship prepares students for day 1 as a qualified Conveyancer and prepares them for the 3 end point assessment methods.

Curriculum

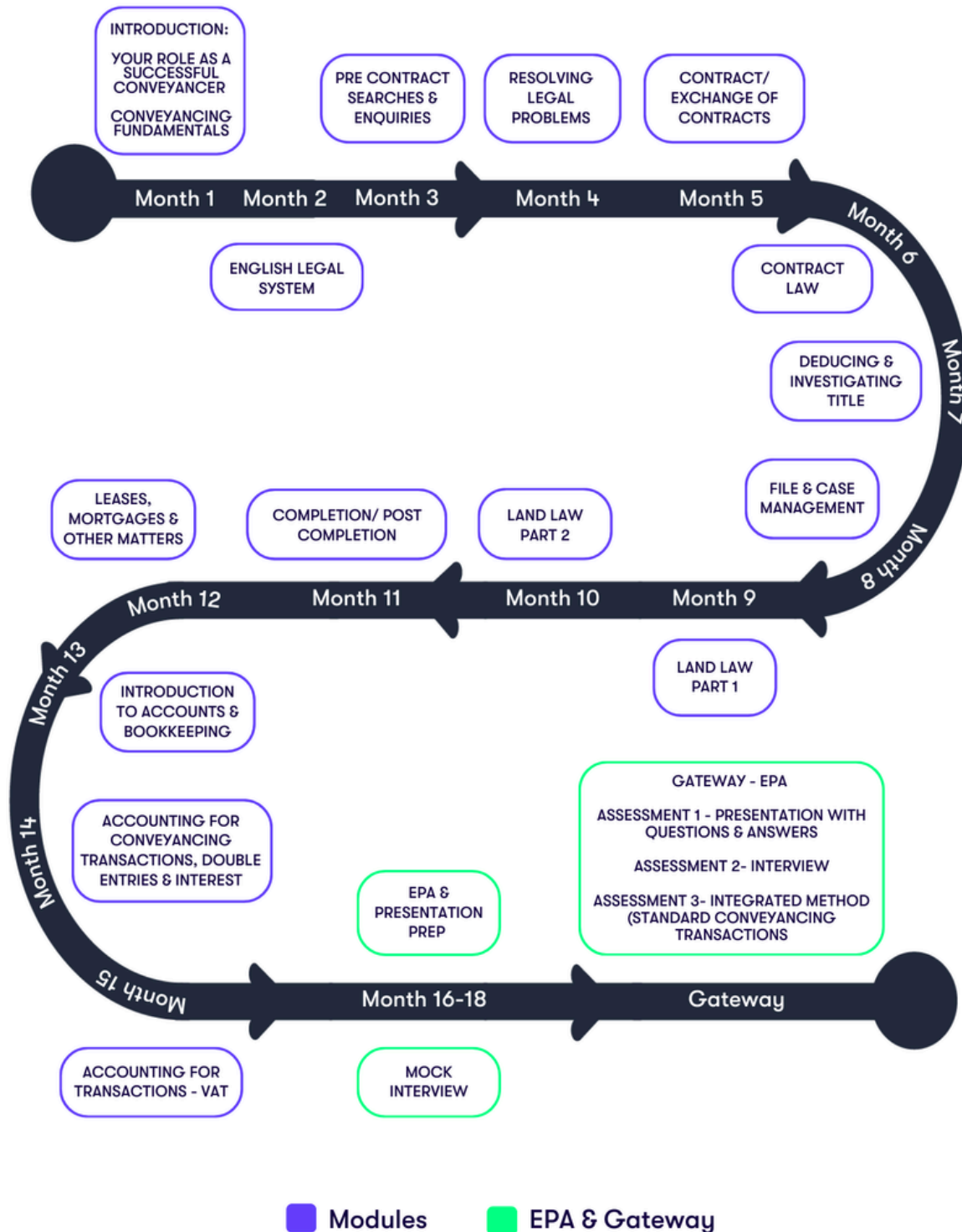
For candidates who have previously achieved a Level 3 in Law, this 18-month curriculum has been created to help them get ready for the 3 End Point Assessment methods. After successfully completing the programme and achieving a minimum of a pass, apprentices will be qualified Conveyancers and ready to practise law on day one.

| Month | Type of Session | Title of Session |
|-------|--------------------------|--|
| 1 | 1-2-1 (1 hr) | Induction |
| 1 | Group Workshop- 1 Day | Your Role as a Successful Conveyancer |
| 1 | Group Workshop- 1 Day | Conveyancing Fundamentals |
| 2 | Group Workshop- 1 Day | English Legal System |
| 3 | Group Workshop- 1 Day | Pre Contract Search & Enquiries |
| 4 | Group Workshop- Full Day | Resolving Legal Problems Using the Justice Systems |
| 5 | Group Workshop- 1 Day | The Contract/ Exchange of Contracts |
| 6 | Group Workshop- 1.5 Days | Contract Law |
| 7 | Group Workshop- 1 Day | Deducing & Investigating Titles |
| 8 | Group Workshop- 1 Day | Good File & Case Management |

| Month | Type of Session | Title of Session |
|--------------|--------------------------|--|
| 9 | Group Workshop- 1 Day | Land Law Part 1 |
| 10 | Group Workshop- 1.5 Days | Land Law Part 2 |
| 11 | Group Workshop- 1 Day | Completion/ Post Completion |
| 12 | Group Workshop- 1 Day | Leases, Mortgages & Other Matters/ Remedies |
| 13 | Group Workshop- 1 Day | Introduction to Accounts & Bookkeeping |
| 14 | Group Workshop- Full Day | Accounting for Conveyancing Transactions- Double Entry Bookkeeping & Accounting for Interest |
| 15 | Group Workshop- 1 Day | Accounting for Conveyancing Transactions- VAT |
| 16 | Mandatory Exam | Accounting for Conveyancing Transactions |
| 17 | Group Workshop- 0.5 Day | EPA Presentation & Assessment Prep |
| 18 | 1-2-1 | Mock Interview |

Apprenticeship Roadmap

Level 4 Conveyancing Apprenticeship



Meet Our Team



Alexandra Elliott Makedona

Coach/Trainer

With a PhD in Contract and Private Client Law, Alex has trained as a Solicitor at Freeths LLP (commercial property, personal injury, wills and estates and clinical negligence), worked inhouse for Meritservus Ltd - a fiduciary services company (company law) and for Zambartas LLC, focusing on wills and conveyancing.



Matthew Hickling

Expert Speaker/Tutor

Matthew Hickling is an experienced legal professional and speaker who now delivers high quality training. As a former Head of a Fraud Squad before qualifying as a solicitor. Additionally, Matthew also delivers Anti-Money Laundering and Financial Crime training for the International Compliance Association to other regulated professionals in the regulated financial sectors.

Our Expert Speakers



We have a wide range of expert speakers that lecture in a wide range of subject from Criminal Law to Compliance.

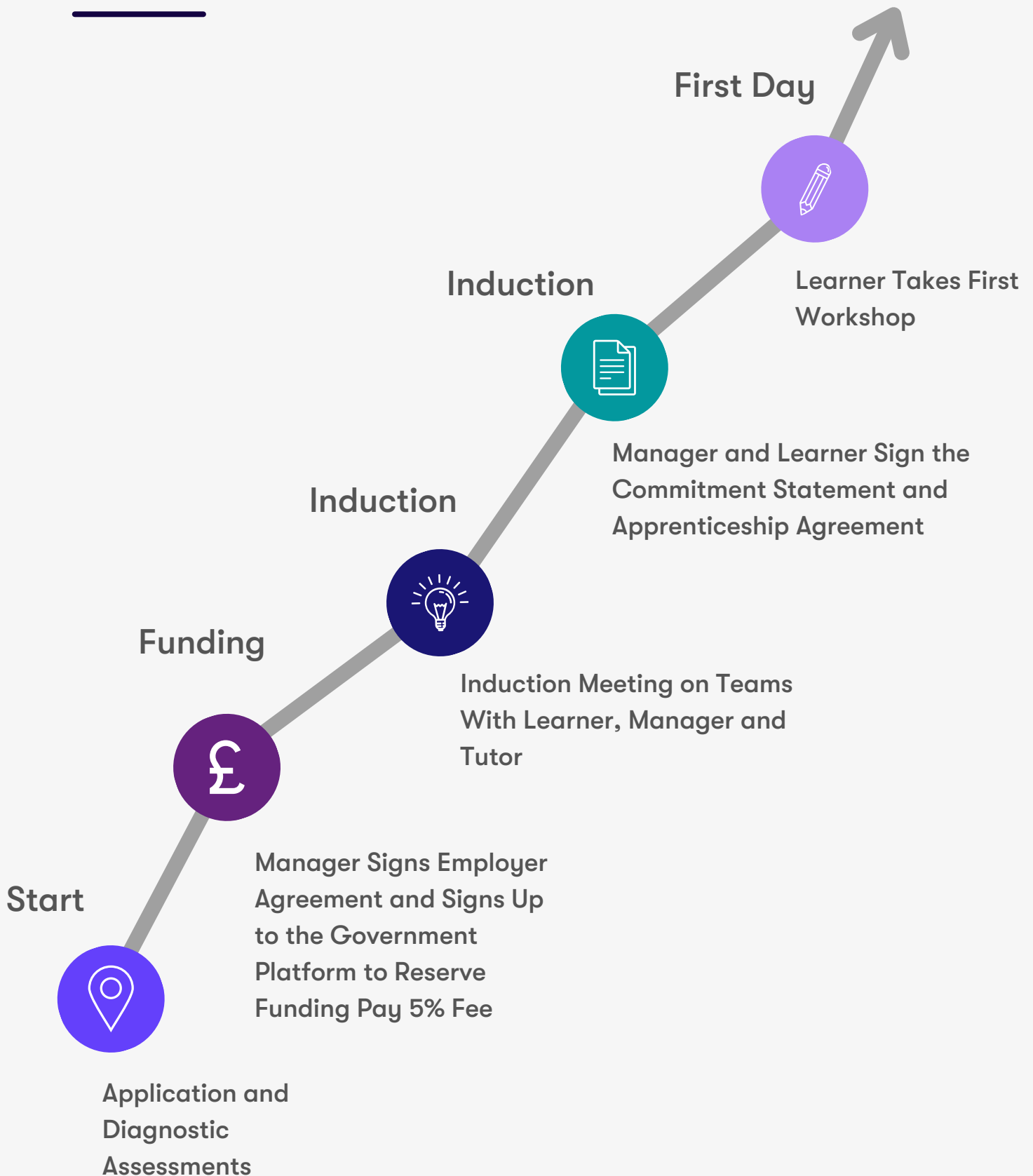


At Datalaw, We Provide Flexible Start Dates by Accepting New Cohorts Every 3 Months Within the Year.

Register Your Interest for the Next Induction Date.

[Click Here to Register Interest](#)

Sign Up Process



Useful Internet Resources

Here are some helpful links to provide you with extra information and guidance:



Apprenticeships - Overview and guidance from the National Apprenticeship Service

www.apprenticeships.org.uk



Law Apprenticeships Website

www.lawapprenticeships.co.uk



Health & Safety Executive (HSE)

www.hse.gov.uk



Datalaw's Website

www.datalawonline.co.uk



Wages and working hours - Government guidance & legislation

www.direct.gov.uk



Telephone:
0151 236 2024

Website:
datalawonline.co.uk

Email:
info@datalaw.org