

# Advanced Paralegal Apprenticeship

Including the Paralegal SQE Apprenticeship &  
Paralegal SQE Apprenticeship Routes.

Created by  
Datalaw





# Trusted Provider

Datalaw is dedicated to shaping the future of legal education. Partnering with leading law firms, we have successfully empowered aspiring legal professionals with the skills and knowledge needed to thrive in the ever-evolving legal landscape.

**65%** of apprentices become permanent team members after qualification.

**92%** of businesses see improved workforce satisfaction through apprenticeships.

**74%** of employers say apprentices bring vital skills to their organisation.





# Overview

Our Advanced Paralegal Apprenticeship offers 2 pathways that will allow you to either qualify via the SQE or CILEX route. Whether you're starting with no qualifications or have a law degree, our programmes are designed to fit your goals and fast-track your legal career within your desired specialism.

- ✓ **Tailored Pathways:** Choose the route that fits your career goals—start your journey to becoming a qualified solicitor through the SQE route or become a CILEX Chartered Legal Executive in your chosen area of law.
- ✓ **Industry-Relevant Skills:** Develop key legal competencies, ethics, and specialisations that employers value.
- ✓ **Flexible Entry Points:** Programmes for non-law graduates (2 years) and law graduates (12 months, tailored modules).
- ✓ **Real-World Experience:** Gain practical legal exposure, from client interactions to professional collaboration.

## Who is this for?

Paralegals, Legal Assistants, Law Graduates, Non-Law Graduates.

## Duration

13-15 months

## Entry requirements

GCSE maths and English grade C/4 or above (or equivalent). Full time employment and on company pay-roll.

## Equivalent Level

A-Level

## Cost

Your firm will pay a 5% contribution of £900 +VAT if the qualification is co-funded. The full cost of this qualification is £18,000

## Format

Group & 1-2-1 Sessions via Zoom

# Paralegal SQE Apprenticeship

The SQE Route provides a streamlined path to solicitor qualification. Integrated in this pathway is the SQE Prep Course for SQE1 and SQE2, allowing apprentices to gain essential legal skills while preparing for success in the exams.

- ✓ **Integrated SQE Prep Course**  
Tailored training prepares apprentices for SQE1 (legal knowledge) and SQE2 (practical skills), focusing on core subjects and real-world application.
- ✓ **Practical Experience**  
Apprentices gain hands-on training in a legal setting, developing essential skills like client communication, drafting, and legal research for SQE success.
- ✓ **Earn While You Learn**  
This apprenticeship allows apprentices to work in a legal role, earn a salary, and avoid fees while progressing toward solicitor qualification.
- ✓ **Supportive Learning Environment**  
Benefit from structured workshops, 1:1 sessions, and regular progress reviews, ensuring they stay on track and prepared for their SQE exams.



# Paralegal CILEX Apprenticeship

The CILEX Route offers a practical and affordable pathway to becoming a Chartered Legal Executive. By combining hands-on training with the CILEX Diploma, it provides real-world experience and the opportunity to specialise in areas such as conveyancing, wills, family, and more.

- ✓ **Flexible Career Progression**  
Learners can specialise in a specific area of law that aligns with their career goals, ensuring they stand out in their chosen field.
- ✓ **Cost-Effective Qualification Pathway**  
This apprenticeship minimises financial barriers, making legal careers accessible to a broader range of candidates.
- ✓ **Practical Skills Development**  
Develop practical skills that go beyond academic study, such as working with clients, drafting legal documents, and managing cases under supervision.
- ✓ **Midway Certification**  
Apprentices achieve industry-recognised certifications throughout the programme, providing reassurance of their progress and competence.



# Pathways

This apprenticeship offers tailored pathways for diverse backgrounds. Non-law graduates complete a 24-month programme to build foundational skills, while law graduates follow a streamlined 12-month route. The programme offers two routes to qualification, SQE and CILEX, with options for specialisation.

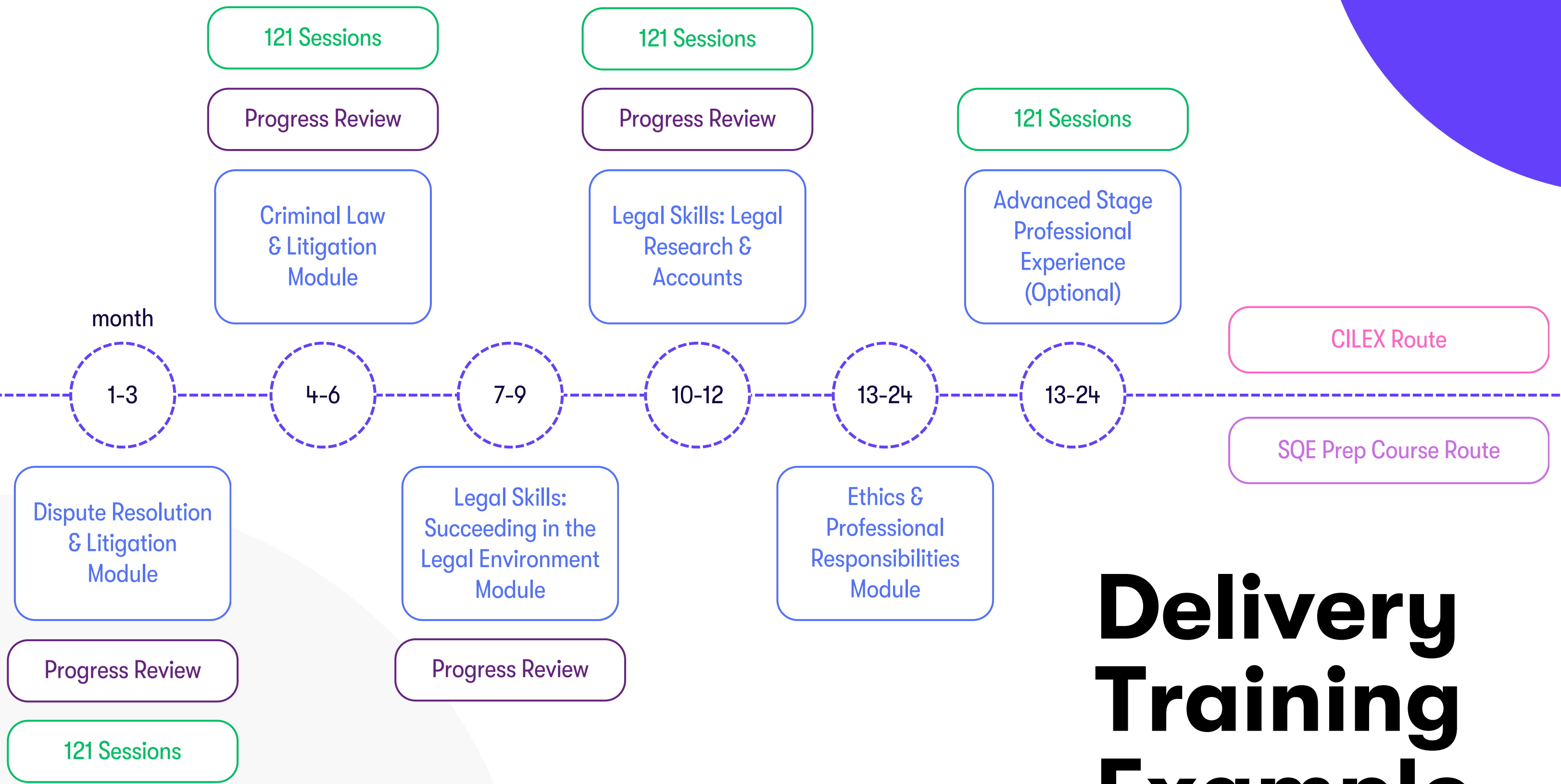
- ✓ 12 month duration for law graduates with a 2:1 or above
- ✓ 24 month duration for non-law graduates
- ✓ Choose your route of qualification which includes the SQE Prep Course or CILEX Diploma
- ✓ CILEX specialisms include:
  - Property & Conveyancing
  - Family Law & Practice
  - Business & Employment Law & Practice
  - Wills, Probate & Private Client

Modules	Non-Law Graduate Route (24 months)	Graduate Route (12 months)
Dispute Resolution & Litigation	✓	
Criminal Law & Litigation	✓	
Legal Skills: Succeeding in the Legal Environment	✓	✓
Legal Skills: Legal Research & Accounts	✓	✓
Ethics & Professional Responsibilities 2	✓	✓
Advanced Stage Professional Experience	Optional	Optional

## Choose Your Qualification Route

CILEX Route	Specialism for CILEX Diploma
Solicitor Qualifying Exam Route	SQE Preparation Course

Apprenticeship Induction & Initial Assessment Analysis



# Delivery Training Example

# Employer Benefits

The Advanced Paralegal Apprenticeship offers a cost-effective way to train a skilled legal workforce, tailored to your business needs, with minimal disruption and immediate value through advanced qualifications and specialised expertise.



## Affordable

Affordable training costs (£1,000 per apprentice).



## Reduce Re-sit Costs

Reduced risk of re-sits with quality preparation.



## Flexible Training

Flexible duration minimising operational disruption.



## Business Growth

Tailor learning to align with specific business needs.



## Qualifications

Provided employees with advanced qualifications.



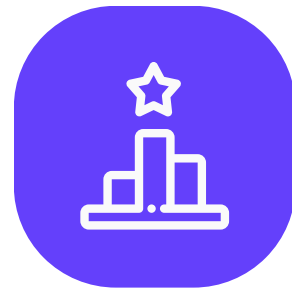
## Specialism

Develop employees with expertise in specialised areas of law.



# Learner Benefits

The Advanced Paralegal Apprenticeship offers a cost-effective way to train a skilled legal workforce, tailored to your business needs, with minimal disruption and immediate value through advanced qualifications and specialised expertise.



## Career Growth

Choice between SQE and CILEX pathways.



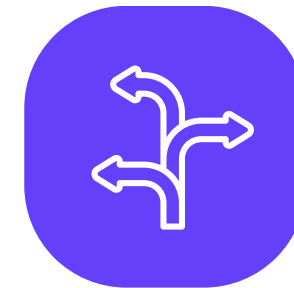
## Experience

Real-world legal experience integrated into learning.



## Certifications

Midway certification and fast-tracked qualification.



## Clear Pathways

Pathways to specialise in specific areas of law or SQE.



## No Cost

Avoid university fees and student debt while earning a salary.



## Build Skills

Develop professional competencies such as ethics & working with clients.

01

**Start**  
Application and  
Diagnostic Assessments

02

**Funding**  
Manager Signs Employer Agreement and  
Signs Up to the Government Platform to  
Reserve Funding Pay 5% fee

03

**Induction**  
Induction Meeting on Teams With  
Learner, Manager and Tutor

04

**Induction**  
Manager and Learner Sign the Commitment  
Statement and Apprenticeship Agreement

05

**First Day**  
Learner Takes First Workshop



# Sign Up Process

The sign-up process is simple: apply, secure funding, attend an induction meeting, sign the agreements, and start with your first workshop.



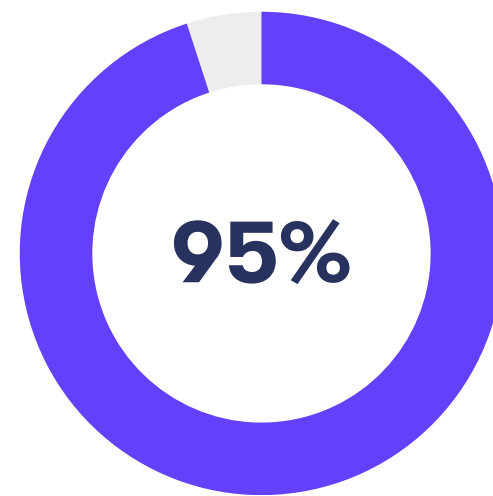
# Government Funding

Discover the range of funding opportunities offered by the Education and Skills Funding Agency (ESFA), designed to support apprenticeships and training programs tailored to your career development needs.



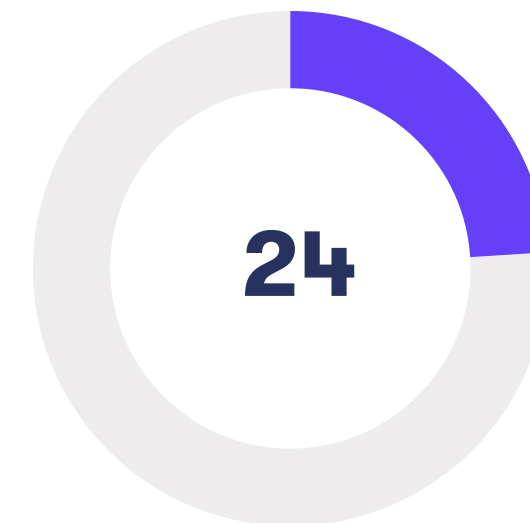
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You can claim this government funding amount if you are a non-levy paying company with employees aged between 16-21.



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If you are a Non Levy paying employer you will receive this funding amount from the ESFA. You will then pay 5% of the full cost.



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If you're a Levy paying employer with a wage bill over £3 million each year you have 24 months to utilise the funds before they expire

# Why Choose Datalaw?

Our programmes are designed to provide flexibility while offering fully funded training through the Education & Skills Funding Agency. Benefit from expert mentorship, hands-on experience with real-world projects, and a supportive network of fellow apprentices to help you succeed.

Our experience with Datalaw has been transformational for our first apprentice. I would unhesitatingly recommend Datalaw for those who want to advance their home grown talented team members."



Andrew Horwich – Senior Partner

Madi is doing so well and I am very proud of her achievements to date. Thank you to Alex and Datalaw for all the encouragement and training that you have given to Madi in her apprenticeship."



Anna O'Mara – Partner

We are very proud of how far Danni has come with her course. We think this has aided her confidence and developed her skills. It was great to hear about Danni's progress and I look forward to our review meetings."



Robyn Murphy – Manager

My apprenticeship includes very informative content and sessions which has provided me greater confidence in the legal world. I am happy with the availability and supportiveness of tutors."



Heena Vekaria – Learner



# Contact Us



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**Register Interest Form**

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